



Webinar Agenda (90 mins)

1. Orientation: What is media preservation, our five step framework, why media fails.
2. Collection care; Safe storage basics, identifying formats, photo & slides at risk, stabilization, 2D collection care, prioritization tips
3. What is a visual inventory, metadata made simple, inventory and cataloging tools.

Agenda Saturday May 2, 2026 (6 hours)

- 8:30 - 9:00 Sign-in + Coffee
- 9:00 - 9:15 Welcome Agenda Overview
- 9:15 - 9:45 Media Prep & Digitization
- 9:45 -10:00 Break: water/coffee/beverages
- 10:00 -11:00 Hands on Video + Audio Demos + Q/A table
- 11:00 -11:15 Break: switch demos
- 11:15 -12:15 Repeat Video and Audio Demos + Q/A table
- 12:15 -12:45 Lunch: pizza + beverages
- 12:45 - 1:45 Decision Guidance + QC Fundamentals
- 1:45 - 2:15 Choosing where your story lives & streaming platforms
- 2:15 - 2:30 Break: beverages + snacks
- 2:30 - 3:00 Creating a Sustainable Preservation Plan
- 3:00 - 3:30 Q/A session + wrap

MNMA/SPNN Project website Page <https://mnmediaarts.org/archiving-workshops.html>

“Community Media Preservation Strategies and Archiving Workshops” is a program partnership between Minnesota Media Arts (MNMA) and Saint Paul Neighborhood Network (SPNN)



This program has been financed in part with funds provided by the State of Minnesota from the Arts and Cultural Heritage Fund through the Minnesota Historical Society.